

**Mt. Zion District Library Board of Trustees
Minutes of the January 13, 2026 Meeting**

President S. Jesse called the meeting to order at 7:00 pm. Members present: Sheri Jesse, Holly Larson, Michele Stine, Stephen Rathnow, Marci Rockey, David Brewer

Members absent: Michael Van Pelt

Library Director: Ashley Batchelder

Agenda:

Motion Larson to adopt the agenda. Second Stine. Motion carried.

Minutes:

Motion Larson to approve minutes of the December 09, 2025 regular meeting. Second Rockey. Motion carried.

Financial Report:

Motion Stine to approve current bill list. Second Rathnow. Motion carried.

Income Statement for Month Ending December 31, 2025

Financial Statement for Month Ending December 31, 2025

Discussion held regarding the Treasurer's Report

Librarian's Report:

Discussion held

Committee Reports:

Building and Grounds: Brewer inquired about Board's interest in investigating installation of solar panels for Library. Discussion held. He will investigate and report to the Board.

Finance: No report

Personnel: No report

Old Business:

Review Personnel PTO Policy. Item tabled.

New Business:

Semi-annual review of Closed Session Minutes. Motion Larson that they remain closed. Second Rockey. Motion carried.

Certificate of Status of Exempt Property. Required signature obtained.

Statement of Economic Interest. Required signature obtained.

Review and Approve Fund Balance Classification Policy. Motion Stine to approve. Second Larson. Motion carried.

Review and Approve Investment of Public Funds Policy. Motion Rockey to approve. Second Rathnow. Motion carried on roll call vote.

Review Security Camera Policy. Motion Rathnow to approve. Second Larson. Motion carried.

Adjournment:

Meeting adjourned at 7:46 pm

Respectfully submitted,

Stephen Rathnow

Mt. Zion District Library Board Secretary