

**Mt. Zion District Library Board of Trustees
Minutes of the January 16, 2024 Meeting**

President S. Jesse called the meeting to order at 7:01 PM. Members present: Sheri Jesse, Holly Larson, Alison Mendenhall, Michael Van Pelt
Members absent: Stephen Rathnow, Dan Martin, Michele Stine.
Library Director: Ashley Batchelder

Agenda:

Motion Mendenhall to adopt the agenda. Second Larson. Motion carried.

Minutes:

Motion Mendenhall to approve the December 16, 2023 Amended Regular Meeting minutes. Second Larson. Motion carried.

Financial Report:

Motion Larson to approve the current bill list. Second Mendenhall. Motion carried.
Income Statement for Month Ending December 31, 2023.
Financial Statement for Month Ending December 31, 2023.
Discussion held regarding the Treasurer's Report.

Librarian's Report:

Discussion held.

Committee Reports:

Building and Grounds: No report.
Finance: No report.
Personnel: No report.

New Business:

Motion Mendenhall to approve Semi-annual review of Closed Session Minutes and keep minutes closed.
Second Larson. Motion carried.
Signed Certificate of Status of Exempt Property.
Signed Statement of Economic Interest.
Motion Larson to approve Fund Balance Classification. Second Van Pelt. 4 ayes.
Motion Larson to approve Investment of Public Funds Policy. Second Mendenhall. 4 ayes.
Motion Larson to approve updated No Smoking Policy. Second Mendenhall. Motion carried.
Motion Larson to approve updates to Loan Periods and Fines Procedures to waive late fees on books, magazines, audio, CD's, movies and video games. Second Mendenhall. Motion carried.

Meeting adjourned at 7:33 PM.

Respectfully submitted,

Holly Larson
Mt. Zion District Library Board Secretary