

**Mt. Zion District Library Board of Trustees
Minutes of the November 11, 2025 Meeting**

President S. Jesse called the meeting to order at 7:00 pm. Members present: Sherri Jesse, Holly Larson, Michele Stine, Stephen Rathnow, Michael Van Pelt, Marci Rockey, David Brewer

Members absent: none

Library Director: Ashley Batchelder

Agenda:

Motion Larson to adopt the agenda. Second Rockey. Motion carried.

Minutes:

Motion Larson to approve minutes of the October 14, 2025 regular meeting. Second Brewer. Motion carried.

Motion Larson to approve minutes of the October 14, 2025 Executive Session. Second Rockey. Motion carried.

Financial Report:

Motion Stine to approve current bill list. Second Van Pelt. Motion carried.

Income Statement for Month Ending October 31, 2025 reviewed.

Financial Statement for Month Ending October 31, 2025 reviewed.

Discussion held regarding the Treasurer's Report

Librarian's Report:

Discussion held

Committee Reports:

Building and Grounds: No report

Finance: No report

Personnel: No report

Old Business:

Health Insurance Renewal. Motion Stine to renew current BC/BS plan, with no increase in employees' share of premiums. Second Brewer. Discussion held. Motion carried.

New Business:

TruGreen Renewal. Motion Brewer to accept TruGreen bid for lawn service in 2026, with three applications (early spring, early summer, early fall). Second Van Pelt. Motion carried.

Staff Holiday Bonus. Motion Brewer to approve Option 3 for staff Holiday Bonus. Second Van Pelt. Motion carried.

Discussion held on Library Outdoor Space and Future Building Plans.

Reviewed Chapters 10, 11, and 13 of [Serving Our Public 4.0: Standards for Illinois Public Libraries.](#)

Adjournment:

Meeting adjourned at 7:52 pm

Respectfully submitted,

Stephen Rathnow
Mt. Zion District Library Board Secretary