

**Mt. Zion District Library Board of Trustees
Minutes of the December 9, 2025 Meeting**

President S. Jesse called the meeting to order at 7:00 pm. Members present: Sheri Jesse, Holly Larson, Michele Stine (by Zoom), Stephen Rathnow, Michael Van Pelt, Marci Rockey, David Brewer
Members absent: none
Library Director: Ashley Batchelder

Agenda:

Motion Rathnow to adopt the agenda. Second Brewer. Motion carried.

Minutes:

Motion Larson to approve minutes of the November 11, 2025 regular meeting. Second Rockey. Motion carried.

Financial Report:

Motion Brewer to approve current bill list as amended. Second Larson. Motion carried.

Income Statement for Month Ending November 30, 2025

Financial Statement for Month Ending November 30, 2025

Discussion held regarding the Treasurer's Report

Librarian's Report:

Discussion held

Committee Reports:

Building and Grounds: No report

Finance: No report

Personnel: No report

Old Business:

None

New Business:

Lump Sum payment into IMRF. Motion Larson not to make payment this year. Second Brewer. Motion carried.

2026 Library Closure schedule. Motion Rathnow to accept proposed list without 12/26 closure. Second Rockey. Motion carried.

2026 Board Meeting dates. Motion Larson to accept proposed list. Second Brewer. Motion carried.

ALA 2026 Conference. Motion Van Pelt to send Library Director and one other employee to this conference; spend up to \$2500 each for this. Second Rockey. Motion carried.

Review Personnel PTO Policy. Discussion held. Item tabled until next meeting.

Adjournment:

Meeting adjourned at 8:13 pm

Respectfully submitted,

Stephen Rathnow

Mt. Zion District Library Board Secretary