

Mt. Zion District Library Board of Trustees
Minutes of the May 9, 2016 Meeting

President Stine called the meeting to order at 7:00 p.m. Members present: Sheri Jesse, Andrea Trusner, Chuck Rutherford, Michele Stine, Jim Beckhart, Colleen Morgan and Austin Jesse. Library Director: Maria Dent.

Agenda:

Motion S. Jesse to adopt the agenda. Second Trusner. Motion carried.

Minutes:

Motion Rutherford to approve the April 12, 2016 regular meeting minutes. Second Beckhart. Motion carried.

Financial Report:

Motion S. Jesse to approve the current bill list. Second Morgan. Motion carried.

Discussion held regarding Treasurer's Report.

Librarian's Report:

Discussion held.

Committee Reports:

Buildings and Grounds: No Report.

Finance: No Report.

Personnel: No Report.

Unfinished Business:

Motion Beckhart to transfer \$7,500 from audit to the general fund and make a journal entry of \$5,463.59 to resolve part one of the due to/from of the FY2015 audit. Second A. Jesse. Motion carried.

Motion S. Jesse to transfer \$11,290.10 from the corporate bank account to the working cash bank account to resolve part two of the due to/from of the FY2015 audit . Second Morgan. Motion carried.

Motion A. Jesse to transfer \$7,500 from general fund to social security fund in June 2016 and \$7,847.60 from the general fund to social security once per year for the next 4 years to resolve part three of the due to/from of the FY2015 audit. Second Beckhart. Motion carried.

New Business:

Building and Maintenance Ordinance (2016-2017-1) passed by unanimous vote. (7 ayes, 0 nays)

Motion from the personnel committee to give discussed wage increase to Sims based on her annual evaluation. Second S. Jesse. Approved by Board.

Motion from the personnel committee to give discussed wage increase to Kraft based on his annual evaluation. Second Rutherford. Approved by Board.

Motion Trusner to enter into closed session. Second S. Jesse. Motion carried.

Entered Executive Session (per 5 ILCS 120/2.02) at 7:51 p.m.

Reconvened at 8:10 p.m.

Recommendation from the personnel committee to give discussed wage increase to Director Dent based on her annual evaluation. Approved by Board.

Adjournment

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Andrea Trusner

Mt. Zion District Library Board Secretary